

**Kalamazoo Public Library
OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
REGULAR SESSION**

DATE: September 27, 2004
TIME: 4:00 p.m.
LOCATION: Washington Square Branch Library
Community Room
1244 Portage Street
Kalamazoo, Mi 49001

President Godfrey called the meeting to order at 4:00 p.m.

PRELIMINARY BUSINESS

Roll Call: Trustees present: Cynthia Addison, Donald Brown, Robert Brown, Amy DeShon, Lisa Godfrey and James VanderRoest. Absent: Loren Dykstra

Approval of Agenda: There were no changes to the agenda.

I. RECOGNITIONS, RESOLUTIONS, COMMUNICATIONS

There were no recognitions, resolutions or communications.

II. PERSONS REQUESTING TO ADDRESS THE BOARD

No one addressed the board.

III. CONSENT CALENDAR

A. Minutes of the Regular Meeting of August 23, 2004

B. Personnel Items

Jeremy Breeding began September 1 as a half-time library assistant 3 in Loan and Outreach Services. He was previously an hourly library aide in that department as well as at Eastwood Branch, and worked in Teen Services while in high school.

Melissa Diaz transferred from full-time library assistant 3, Loan and Outreach Services, to .9 library assistant 3, Oshtemo Branch, effective September 16. She has held several library assistant positions since joining the salaried staff in 2002.

Disposition: The board accepted the Minutes of the Meeting of August 23, 2004 and the Personnel Items as presented.

IV. FINANCIAL REPORTS

A. Financial Reports for the Period Ending July 31, 2004

Recommendation: Director Amdursky recommended the board accept the Financial Reports for the period ending August 31, 2004.

MOTION: **MR. BROWN MOVED AND MS. DESHON SUPPORTED ACCEPTANCE OF THE FINANCIAL REPORTS FOR THE MONTH ENDING AUGUST 31, 2004 AS RECOMMENDED.**



MOTION CARRIED 6-0.

The Financial Reports for the period ending August 31, 2004 were accepted.

V. REPORTS AND RECOMMENDATIONS

ACTION ITEMS

There were no action items.

REPORTS

A. Technology Report

Presentation: The director brought the board up to date on several current and potential technological investments within the current fiscal year. They included self-check out, time and print control software, a federated search engine and wireless fidelity, and a cooperative agreement through Michigan Library Consortium to allow patrons to download digital books from home.

Discussion: There were some comments and questions regarding the self-check out system. In response to a request for a tutorial on line to provide help using the catalog, Mr. Amdursky said he will look into that possibility.

Disposition: The board accepted the report.

B. Report on Washington Square Library

Presentation: Nancy Davis Smith, lead librarian at Washington Square Branch Library provided historical and activities information to the board about the branch.

Disposition: The board received the information and thanked Ms. Davis Smith for the report.

C. Summer Reading Programs

Presentation: Staff members Terry Lason (adults) Kevin King (teens) and Ann Sarenus (children) reported on the successful summer reading program provided for all age groups this past summer. The summer reading finale event was held at Oshtemo on September 11, which was a beautiful, warm day. Special thanks were extended to the Teen Advisory Board (TAB) volunteers who contributed in a number of ways, as well as a number of staff members.

Disposition: Trustees appreciated all the staff work involved that is needed to provide the innovative summer reading programs. They especially thanked TAB members for their participation.

The summer party is a real benefit to the community and positively impacts the community's perception of the library.

V. COMMITTEE REPORTS

- A. Finance & Budget Committee – no report.
- B. Personnel Committee – no report.
- C.

VII. OTHER BUSINESS

- A. Directors Report

In addition to the written report, Mr. Amdursky reminded the board the Great Grown Up Spelling Bee fundraising event for Ready to Read will be held on the evening of November 10 and encouraged trustees to attend. The Ladies Library Association will sponsor the KPL team this year.

VIII. PERSONS REQUESTING TO ADDRESS THE BOARD

No one addressed the board.

IX. TRUSTEE COMMENTS

Ms. DeShon indicated she was thrilled with the number of participants in the summer reading club at Eastwood.

Dr. Brown told trustees there would be a banned book reading on September 30 by Stuart Dybek and others.

Mr. VanderRoest was enthusiastic about this year's summer reading program.

Mr. Amdursky requested an executive session to discuss personnel matters.

X. EXECUTIVE SESSION

MOTION: IT WAS MOVED BY MR. VANDERROEST AND SUPPORTED BY MS. DESHON TO MOVE TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATED TO PERSONNEL.

Roll Call Vote: Mr. Brown – yes; Mr. VanderRoest – yes; Ms. DeShon – yes; Ms. Addison – yes; Dr. Brown – yes; President Godfrey – yes.



**Motion carried 6-0.
The meeting moved to executive session at 5:05 p.m.**

MOTION: MR. VANDERROEST MOVED AND MR. BROWN SUPPORTED A RETURN TO PUBLIC SESSION.

Roll Call Vote: Mr. Brown – yes; Mr. VanderRoest – yes; Ms. DeShon – yes; Ms. Addison – yes; Dr. Brown – yes; President Godfrey – yes.



**Motion carried 6-0.
The meeting returned to public session at 5:40 p.m.**

XI. ADJOURNMENT

Hearing no objections, President Godfrey adjourned the meeting of the Kalamazoo Public Library Board of Trustees at 5:41 p.m.

Amy DeShon, Secretary